

**Greater London Darts Organisation
Handbook & Rules 2019-2020 (Ladies Super League Section Only)**

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GREATER LONDON DARTS ORGANISATION
FULL MEMBER COUNTY OF THE BRITISH DARTS ORGANISATION

SECTION 1

PRIVACY POLICY

We at the **G.L.D.O.** want to make sure all the personal information we have collected about you is safe and secure at all times. The **G.L.D.O.** are Data Processors for the British Darts Organisation (B.D.O.) who are the Data Controllers.

This Policy sets out our commitments to you in compliance with and beyond the General Data Protection Regulation (commonly known as the GDPR) and explains how we collect, store and use your personal information.

We have not appointed a Data Protection Officer to oversee our compliance with data protection laws as we are not required to do so, but our Data Protection Team [i.e. The **G.L.D.O.** Executive Committee] has overall responsibility for data protection compliance in our Organisation.

If you have any questions about this Policy or what we do with your personal information, contact the **G.L.D.O. General Secretary** using the information provided on this document.

PRIVACY NOTICES

Collecting specific, relevant personal information is a necessary part of us being able to provide you with assistance when dealing with the **G.L.D.O.**, B.D.O. and B.I.C.C. or just managing our relationship with you.

When the B.D.O. hold or use your personal information as a data controller (see below for a description of what this is) they will provide you with a privacy notice which sets out in detail what information they hold about you (such as your contact details, address, etc.), how your personal information may be used and the reasons for these uses, together with details of your rights. This information is collected, and Privacy Notices supplied by the G.L.D.O. (as Data Processors) on behalf of the B.D.O.

Where the **G.L.D.O.** collect personal information from you directly, we will provide the Privacy Notice at the time we collect the personal information from you. The Privacy Notice will be available through the Super League representatives at the time of signing on to a Team as they are representing the committee in this duty.

The **G.L.D.O.** will only provide the Privacy Notice to you once, generally at the start of the relationship with you.

However, if the applicable Privacy Notice is updated substantially, then we may provide you with details of the updated version. You are encouraged to check back regularly for updates.

Your Super League Representative or Team Captain might collect contact information off you as per usual and they will control that information. They will not pass it on to third parties without your permission.

THE DIFFERENCE BETWEEN DATA CONTROLLERS / PROCESSORS

A data controller is a person who controls how personal information is processed and used. A data processor is a person who processes and uses personal information in accordance with the instructions of a third party, i.e. the data controller.

This distinction is important. You have certain rights in relation to your personal information, for example the right to be provided with the personal information held about you and details of its use and the right to have certain of your personal information either erased or anonymised, commonly referred to as the right to be forgotten (see below to see what rights you have). These rights can generally only be exercised against a data controller of your information.

In most cases we will be a data controller of your personal information. In any case where we are not a data controller this means that you cannot exercise these rights against us directly (i.e. where we only act as a data processor), but you can do so against the data controller (i.e. the person who controls how we process the personal information). In these cases, we will endeavour to inform you who is the data controller of your personal information so that you can direct any such requests to them.

Also, it is only a data controller that will provide you with a Privacy Notice about your personal information, so where we process your personal information as a data controller we will provide you with a Privacy Notice. Where we process your personal information as a data processor for a third party, that third party should provide you with a Privacy Notice which will set out details regarding the processing of your personal information, which should also include the processing to be carried out by us on their behalf.

HOW DO WE USE YOUR PERSONAL INFORMATION?

We will use your personal information as described in the Privacy Notice provided to you, but, for example, we pass on some of your personal information to the B.D.O. when completing entry forms for end of season Team and individual competitions.

WHO DO WE SHARE YOUR PERSONAL INFORMATION WITH?

Details of how we disclose your personal information are set out in the relevant Privacy Notice provided to you, but generally it is where we need to do so in order to run our organisation on your behalf. In such circumstances, we will put in place arrangements to protect your personal information. Outside of that we do not disclose your personal information unless we are required to do so by law.

We will not transfer personal information about you outside the European Economic Area (EEA).

We do not sell, trade or rent your personal information to others.

HOW LONG DO WE HOLD ON TO YOUR PERSONAL INFORMATION?

Further details of how long we hold onto your personal information for are set out in the relevant Privacy Notice provided to you, but we will only hold your information for as long as is necessary or where you ask us to delete records we may delete it earlier.

Information will not be kept for longer than 18 months. This is based on being used during the current season and overlapping the start of the next.

WHAT ARE YOUR RIGHTS?

Full details of your rights set out in the relevant Privacy Notice provided to you, but you are entitled by law to ask for a copy of your personal information at any time. You are also entitled to ask us to correct, delete or update your personal information, to send your personal information to you or another organisation and to object to automated decision making. Where you have given us your consent to use your personal information in a particular manner, you also have the right to withdraw this consent at any time.

To exercise any of your rights, or if you have any questions relating to your rights, please contact the **G.L.D.O. General Secretary** by using the contact details below.

You should note that some of your rights may not apply as they have specific requirements and exemptions which apply to them and they may not also apply to personal information recorded and stored by us. However, your right to withdraw consent or object to processing for direct marketing are absolute rights.

If you are unhappy with the way we are using your personal information you can complain to the UK Information Commissioner's Office (ICO) or your local data protection regulator. More information about your legal rights can be found on the Information Commissioner's website at <https://ico.org.uk/for-the-public/>. However, we are here to help and would encourage you to contact us to resolve your complaint first.

SECURITY

We employ a variety of organisational measures to keep your personal information safe and to prevent unauthorised access to, or use, or disclosure of it. Unfortunately, no information transmission over the Internet is guaranteed 100% secure nor is any storage of information always 100% secure, but we do take all appropriate steps to protect the security of your personal information. We take information and system security very seriously indeed and only share with the B.D.O. who are certified to the ISO.

Any **G.L.D.O.** or personally owned computer able to access the B.D.O. Database or scanned application / entry forms is to be password protected.

Documents with personal data on must be locked away.

CHANGES TO THIS POLICY

Any changes we may make to this Policy in the future will be notified to Super League representatives by e-mail.

CONTACT

In the event of any query or complaint in connection with the information we hold about you, please e-mail the **G.L.D.O. General Secretary** c/o marilyn-smithies@virginmedia.com or write to us at: Mrs. M. Smithies, 68 The Lindens, Fieldway, New Addington, Surrey, CR0 9EL.

Whilst this Privacy Policy sets out a general summary of your legal rights in respect of personal information, this is a very complex area of law. More information about your legal rights can be found on the Information Commissioner's website at <https://ico.org.uk/for-the-public/>.

9th July 2018

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SECTION 2 CONTACTS & RESPONSIBILITIES

Ladies League Organiser

Marilyn Smithies

Address: 68 The Lindens, Fieldway, New Addington, Surrey, CR0 9EL.

Mobile: 07939 446 036

E-Mail: marilyn-smithies@virginmedia.com

Weekly Results & Stats Only

Mary Cusack

E-Mail: m.cusack71@gmail.com

Mobile: 07956 410591

General Secretary / Treasurer Contact Details

Marilyn Smithies

As above.

G.L.D.O. Super League Team Manager's Responsibilities

- 15.1 It is the responsibility of the **Team Manager** to ensure their players are aware of all the Rules in this Handbook. There will be no exceptions to any Rules that are broken.
- 15.2 It is the responsibility of the Team Manager to ensure that each Super League Player Registration Form is completed **in full on the night**, signed and dated by the Player and the Team Manager and sent to the League Organiser via an attachment to an e-mail or by post within one week of signing, otherwise said player will be an unregistered player and a £10.00 fine will be imposed each time said player plays for their Team. Please refer to the Financial Rules for further information on fines. This includes which County each player wishes to play for in the Champions Cup, Gold Cup, World Masters and World Professional.
- 15.3 Photo shots of a Team registration form or a players' registration form **will not be accepted**.

SECTION 3 G.L.D.O. SOCIAL NETWORK / MEDIA DISCLAIMER

- 16.1 Whilst the G.L.D.O. reserves the right to avail itself of the opportunities available on Social Networking and Social Media Services such as Facebook, Twitter and others as deemed appropriate it hereby issues the following Disclaimer:
 1. Any content, views, opinions and/or responses to questions uploaded, expressed or submitted by the creators, sponsors, advertisers or users of social media services and other public forums as utilised by G.L.D.O., other than the content provided by G.L.D.O., are solely the views, opinions and responsibility of the person submitting them and do not necessarily reflect the opinions of G.L.D.O.
 2. The G.L.D.O. is not responsible for content that third parties publish post, upload, distribute, disseminate or otherwise transmit via social media services.

Terms of Use

- 16.2 Whilst the G.L.D.O. does not wish to stifle conversation on social media sites, users must not post or upload any comments or links that are unlawful, or may defame, offend, interfere with privacy or infringe copyright or other intellectual property rights to G.L.D.O. managed social media pages.

G.L.D.O. reserves the right to moderate comments and may remove any comments that, in the G.L.D.O.'s opinion, are inappropriate.

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Policy on Discrimination and Intimidation

- 16.3 The G.L.D.O. operate strict policies on discrimination and intimidation, whether at any G.L.D.O. event or on social media. The policies cover the following:
1. Physical harm to any person.
 2. Damage to any person's property.
 3. Reasonably causes another person to be fearful of physical or emotional harm.
 4. Derogatory remarks against a person e.g. race, nationality, gender or disability.
 5. Homophobic remarks.
- 16.4 The G.L.D.O. will take a strong stance on any of the above, deleting content which is discriminatory, hateful or threatening and any writings or actions which may offend, insult, humiliate or intimidate. The authors of such writings may be deemed to have brought the good name of the G.L.D.O. into disrepute and may therefore, at the discretion of the G.L.D.O. Executive face disciplinary proceedings as laid down in Sections 11.1 – 14.1 of the G.L.D.O. County Constitution and Rules.
- 16.5 However, in cases where writings considered to have offensive content that can be immediately proven as directly attributed to an individual then there shall be a procedure of automatic periods of suspension applied to that individual as directed by the G.L.D.O. Executive and laid down as follows: (All effective from the date that any posting is submitted)
1. First proven instance: Written warning.
 2. Second proven instance: Three months suspension of G.L.D.O. Membership.
 3. Third proven instance: Twelve months suspension of G.L.D.O. Membership.
 4. Fourth proven instance: Expulsion from G.L.D.O. Membership.
- 16.6 Incidents of discrimination and intimidation should not be discussed on social media. A signed and dated letter or an e-mail from the person/persons concerned should be sent to the GENERAL SECRETARY with as much information as possible, including witness statements if applicable. This will enable the matter to be dealt with at the earliest opportunity in accordance with the G.L.D.O. Handbook & Rules (County & Super Leagues).

Conditions

- 16.7 It is important to note that the aforesaid conditions of disclaim and terms of use are likely to change without notice.

Disciplinary / Appeal Committee

- 16.8 All Teams must enter on their Team Registration Form the person who has been elected to represent their Team on a Disciplinary or Appeal Committee. **No person under the age of 18 years or who are or will in the coming season become affiliated to, an Official of or a Player for another County shall be eligible to be part of a Disciplinary or Appeal Committee.**
- 16.9 **In accordance with Rule 2.3 of the G.L.D.O. Rules (County Section), where the General Secretary receives a complaint in writing, or is of the opinion that a Member or a Player is in breach of the G.L.D.O. Rules, the Executive Committee shall consider the matter and shall either:**
1. Determine not to proceed with the matter.
 2. Charge the Member or Player with the breach and refer the matter for a Disciplinary Hearing in accordance with B.D.O. Disciplinary Procedures.
- 16.10 Members shall be considered to be County Officials, Executive Committee Members, Super League Players, supporters and people who attend G.L.D.O. dart functions and meetings.

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Conflict of Interest

16.11 All members who make up either a Disciplinary or Appeal Committee **must declare any “conflict of interest” to the General Secretary.** No person shall be permitted to sit on a Disciplinary or Appeal Committee where a “conflict of interest” has been declared or where it could be construed that one might exist.

SECTION 4 PLAYING VENUES, SPONSORSHIP & START TIMES

Playing Venues & Sponsorship 2019/2020

17.1 Plumstead Common W.M.C. £525.00
The Red House (Clapton) £525.00

Start Times for League Fixtures & Competitions

- 17.2 a) Players **must** be in the venue **by 8.30pm for a prompt 8.45pm start for League fixtures.**
b) Players **must** be in the venue **by 8.30pm for a prompt 8.45pm start for all competitions.**

SECTION 5 REGISTRATIONS & OUTSIDE COUNTY PLAYERS

BDO Registration Fees

18.1 On registering for a Team, each Player will pay **£5.00** to their Team Manager. £1.00 for the BDO and the remaining £4.00 will be paid into the London County account. This applies to subsequent signings throughout the season and **outside County Players up to 31st December in any playing season. Registration Fees should be handed / sent to the GLDO Treasurer only or paid in accordance with SECTION 9, Rule 28.1.**

18.2 **The GLDO General Secretary** will then be responsible for entering each London Super League Team and players (Men & Ladies) on to the BDO Super League Database (including dates of birth and if they are a registered County player for another Member County), **no later than 1st January 2020.** Subsequent registration fees **should be sent to the GLDO Treasurer only and paid within one week of registering** to be paid into the London County account and to the BDO and the players’ names added to the BDO database. **The Super League Database rules are requirements of the BDO.**

Outside County Players

18.3 Teams will be allowed to sign **two players** who are registered to play for an outside County. An outside County player is defined as someone who last played for a Member County other than London and **would require their release, irrespective of how many years ago that player last played for that Member County (BDO Rule).** However, **only one outside County player may play on the night.** All Players registered to play for an outside County, **must be registered with the League by 31st December of each year.** Any outside County Players not registered by this time will be **ineligible to play and if they do, this will result in two points being deducted from said players’ Team.**

Men’s Super League Rule Amendment 28th July 2014

18.4 No Lady dart player may play in the London Men’s Super League.

SECTION 6 FIXTURE PLAYING RULES & PLAYING FORMATS

Playing Rules & Playing Formats

19.1 The playing rules and formats for the 2019/2020 season are as follows:

- a) **4 players per Team.**
- b) **Only one outside County players per Team may play on the night.**
- c) 2 x Pairs best of 3 legs x 601, then 4 singles best of 5 x 501.
- d) Any player receiving a 'bye' will be awarded their **win point, running average and an average for their tons.**
- e) Depending on the Team Manager's personal preference, the Team Manager can:
 - a. Choose which player is not used in the event of the opponents only having 3 players.
 - b. Decide to do the draw.

Spare Players

19.2 If there are any spare players on a given week and another Team has less than 4 players:

- a) They can fill in for another Team with the permission of **both** Team Manager's.
- b) If a Team is short of more than one player on any given week, then that Team **must forfeit** the other games / games.
- c) Any spare players can play for any one Team on any the night, but they **must return** to the **original Team** that they registered for at the beginning of the season or during the course of the season **by 31st December.**
- d) Any spare player playing for a Team other than the one they registered with either at the beginning of the season or during the course of the season **will pay their £1.00 to the Team they are playing for on that particular night.**

Champions Cup

19.3 The maximum subsidy for the Champions Cup will be £200.00.

Section 7 LEAGUE COMPETITIONS, RULES, FORMATS & VENUES

20.1 The attendance rules for all competitions, excluding specific rules for the Champion of Champions is as follows:

- a. All players as long as they have attended at least 25% of Super League games up to the date of the competition being held.
- b. Outside County Players are eligible to play in any Ladies Super League Competitions as long as they have attended at least 50% of Super League games up to the date of the competition being held.

20.2 There must be a minimum of 50% representation from each Team at every Super League competition.

20.3 Team Managers of a Team failing to support the 50% representation will be solely responsible for paying the minimum entry fee of £10.00 to the GLDO Treasurer per competition not supported.

Competition Throw

21.1 The Players involved will throw for the Bull to decide which Player is to throw first in the odd numbered legs of any competition match. In the event of a tie, the player who threw first in the 1st leg shall throw first in the deciding leg.

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Competition Chalking

22.2 First round chalkers will be taken from byes or the bottom of the draw for the competition. From that point on the last loser on each individual board will chalk the following match. This will be enforced throughout the competition and will be inclusive of the final of said competition. **Failure to chalk will result in the withholding of prize money and exclusion from the next Super League competition.** This will also be carried over to the following season if necessary.

Competition formats vary, and the format is highlighted under each individual competition.

League Pairs – PLUMSTEAD COMMON W.M.C.

23.1 To enter, a Player must have attended a minimum of 25% of all matches or 50% of all matches for Outside County Players up to the date of the competition. Entries will be £10.00 per Pair, and the competition will be played on a drawn knockout basis played over the best of five legs 601, the best of 7 legs 601 for the semi-finals and the best of 9 legs 601 for the final.

League Singles – CLAPTON

24.1 To enter, a Player must have attended a minimum of 25% of all matches or 50% of all matches for Outside County Players up to the date of the competition. Entries will be £5.00 per Player, and the competition will be played on a drawn knockout basis played over the best of five legs 501, the best of 7 legs 501 for the semi-finals and the best of 9 legs 501 for the final.

Champion of Champions – CLAPTON

25.1 Entries for this event are done on an invitational basis only and will be 'seeded'. Only the **top sixteen** players in the League averages at the end of the season will be invited. Entry fee is £5.00 per player and the competition will be played on a 16-player seeded knockout basis played over the best of five legs 501, the best of seven legs 501 for the semi-finals and the best of 9 legs 501 for the final. Should there be a shortfall of players on the night, the player in attendance will receive a BYE into the next round.

G.L.D.O. Mixed Pairs – PLUMSTEAD COMMON W.M.C.

26.1 To enter the above competition players and reserves in both the Men's and Ladies Super Leagues must have played or attended at least 25% of all matches played up to the week before the competition. **NO OUTSIDE COUNTY PLAYERS IN THE MEN'S SUPER LEAGUE** are eligible to play, only outside County players in Ladies Super League if they meet the eligibility rule of having played or attended at least 50% of all matches played up to the week before the competition.

Entry Fee is £10.00 per Pair.

Format is 5 x 601 for the early rounds and 7 x 601 for the Semi-Finals and Final.

Prize Fund: This is a 'money in – money out' competition plus a donation of £50.00 from the host venue.

Pay-out: Winners, Runners-Up and Semi-Finalists.

SECTION 8 RESULTS & CANCELLATIONS

Results

27.1 Result Sheets: Home side to record scores and match results. If a Team has not submitted their result sheets by 9.00am on the Tuesday after the match on Thursday, 5 points shall be deducted.

- a) Computerised result sheets to be sent to **Mary Cusack.**
- b) Non-computerised result sheets to be **handed to Mary Cusack on the night.**

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- 27.2 **Mary Cusack** will then oversee the results of all matches and update the Match Results, League Table and Super League Averages **on a weekly basis onto the London Ladies Super League Group and send a copy to the League Organiser.**

Cancellations

- 27.3 There will be **NO** cancellations (barring exceptional weather conditions, Public Transport strikes, bereavement or hospitalisation). Any Team failing to complete any of the 28 rounds **will be fined £10.00** on each occasion and this will result in the match being awarded 6-0 to the non-offending Team and the relevant players present awarded **their running average**, a win bonus point on their average and **an average for their tons. (Rule 19.1d).**
- 27.4 A match can be completed with a **minimum of 3 players.**
Please refer to Rules 19.1 b) and 19.2 a), b), c), d) and e).

Section 9 LADIES SUPER LEAGUE FINANCIAL RULES

Payment Methods

- 28.1 The Treasurer will only accept payment by the following methods:
- a) Direct payments into the G.L.D.O. Super League Account. Account Number and Sort Code will be given **on written request (e-mail).**
 - b) By post, cheques made payable to G.L.D.O and sent to the address **Page 5 (Section 2).**
 - c) At a County game (refer to payment table below).

League Fees: 28 weeks @ £5.00 per week = £140.00 total per Team.

£95.00 to Super League & £45.00 to County

Team Managers will be responsible for paying their Teams League fees **directly to the GLDO Treasurer in accordance with the dates below. All cheques should be made payable to "G.L.D.O" and sent or handed to the Treasurer**

Payments plus additional registration forms and fees are due as follows:

Payment 1 – Away to Hertfordshire 2 weeks (£10.00) – 14th & 15th September 2019.

Payment 2 – Home to Oxfordshire 5 weeks (£25.00) – 19th & 20th October 2019.

Payment 3 – Away to Sussex 2 weeks (£10.00) – 2nd & 3rd November 2019.

Payment 4 – Away to Dorset 3 weeks (£15.00) – 30th November & 1st December 2019.

Payment 5 – Home to Cheshire 4 weeks (£20.00) – 18th & 19th January 2020.

Payment 6 – Away to Cambridgeshire 3 weeks (£15.00) – 8th & 9th February 2020.

Payment 7 – Home to Staffordshire 2 weeks (£10.00) – 29th February & 1st March 2020.

Payment 8 – Away to West Midlands 4 weeks (20.00) – 28th & 29th March 2020.

Payment 9 – Home to Humberside 3 weeks (15.00) – 25th & 26th April 2020.

Lynne Biondini in charge of Football Cards and to pay to the Treasurer on the above dates.

- 28.2 If a Team is in arrears with their League fees they will be **fined £5.00 for each payment missed.**

Financial Rules (Internal County Play-Offs & County Competitions)

- 29.1 Entry fees and travel expenses to be made up out of respective Men's and Ladies Super League funds and will also include play-off entry fees taken on the day of the respective County Play-Off.
- 29.2 The League Organiser to inform all Super League Team Managers which players are eligible to play in these competitions.

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Section 10 ANNUAL GENERAL MEETINGS

Ladies Super League Annual General Meetings

- 30.1 All existing teams and any new teams wishing to join in the new season, **must be represented** at the Ladies Super League A.G.M. Only **ONE representative may speak on behalf of their team.**
- 30.2 An existing Team that is continuing to play in the following season but **is not represented** at the GLDO Ladies Super League AGM will be fined £10.00 for non-attendance. The £10.00 will be deducted from their total prize pay-out.

Section 11 PRESENTATION NIGHT, CERTIFICATES / PERPETUAL TROPHIES

- 31.1 **The £20.00 Presentation Night fee for 2020 has been waived.**
- 31.2 £5.00 for guests (non-playing / registered players of a Super League Team).
- 31.3 A Team that is not represented at the G.L.D.O. Presentation Night will forfeit their total prize pay-out which will then be carried over and incorporated into the following season's income.

Prize Money

- 32.1 All Prize Money will be paid out at the end of the season and will be made payable to the Team Manager only, unless the Treasurer receives an instruction in writing or via e-mail to make the cheque payable to an individual player, or the Treasurer is instructed in writing or via e-mail to make the cheque payable to another member of the Team.
- 32.2 The League Organiser shall be responsible for allocating all Prize Money for the season (based on the full amount being paid at the end of the season) and to provide the Teams and the GLDO Treasurer with a breakdown of all pay-outs.
- 32.3 Unless there is a breach of Rule 30.3, no Prize Money will be carried over to the next season.
- 32.4 Any debt incurred by a Team will be deducted from their Prize Money total.

Certificates

- 33.1 Certificates to be presented on Presentation Night to the following
Winners & Runners-Up:

League Winners:	5 certificates
League Runners-Up:	5 certificates
League Singles Winner:	1 certificate
League Singles Runner-Up:	1 certificate
Pairs Winners:	2 certificates
Pairs Runners-Up:	2 certificates
Champion of Champions Winner:	1 certificate
Champion of Champions Runner-Up:	1 certificate
Sarah Stutley Mixed Pairs Winners:	1 certificate – Lady player only
Sarah Stutley Mixed Pairs Runners-Up:	1 certificate – Lady player only
Ladies Player of The Season:	1 certificate (Player who tops the averages table)
Total 23 certificates	

Extra Certificates

- 33.2 It is the responsibility of the Team Manager to notify the League Organiser of any additional certificates required and the Team will have to pay for any additional costs incurred.

Perpetual Trophies

33.3 Perpetual trophies are no longer presented at a Presentation Night and remain the property of the G.L.D.O.

**ANY OTHER ITEMS OR RULES NOT COVERED IN THIS DOCUMENT WILL BE DECIDED BY
THE GREATER LONDON DARTS ORGANISATION EXECUTIVE COMMITTEE**